# TURN TIMES

Turn Times are based on all orders received by 3:30 pm Monday - Friday

Business Cards	
Black	1 Day
Black & 185 Red, Black & Reflex Blue, Reflex Blue, 185 Red	2 Days
All other Standard Color & 2 Color Combinations	See Print Days
2 Sided Business Cards	Allow 1 Extra Day
Flat Printing	Allow 1 Extra Day
Foldover Business Cards	Allow 2 Extra Days
Any PMS Color(s) or Combination using a PMS Color(s)	Allow 5 Days
Any Premium Color(s) or Combination using a Premium Color(s)	See Print Days

Stationery & Specialties	
Letterheads & Envelopes (Flat or Raised)	Allow 1 Extra Day
Announcements (Flat or Raised)	Allow 2 Extra Days
Flyers, Brochures, Carbonless Forms, Post Card & Raffle Tickets	Allow 2 Extra Days
Foil Stamping, Embossing or Die Cutting	Allow 7 - 10 Days
Bindery: Numbering, Perfing, Scoring, Folding, Drilling, Padding & Cutting	
BCT Printing & Bindery	Allow 2 Extra Days
Customer Supplied Job	Allow 3 Days
Any PMS Color(s) or Combination using a PMS Color(s)	Allow 5 Days
Any Premium Color(s) or Combination using a Premium Color(s)	See Print Days

## ORDERING INFORMATION

#### www.BCTOhio.com or www.BCTMichigan.com

Our company websites allow you to easily place your orders, check your job status, request a quote and access BCT forms and price lists. Easily upload your camera ready files to submit your orders.



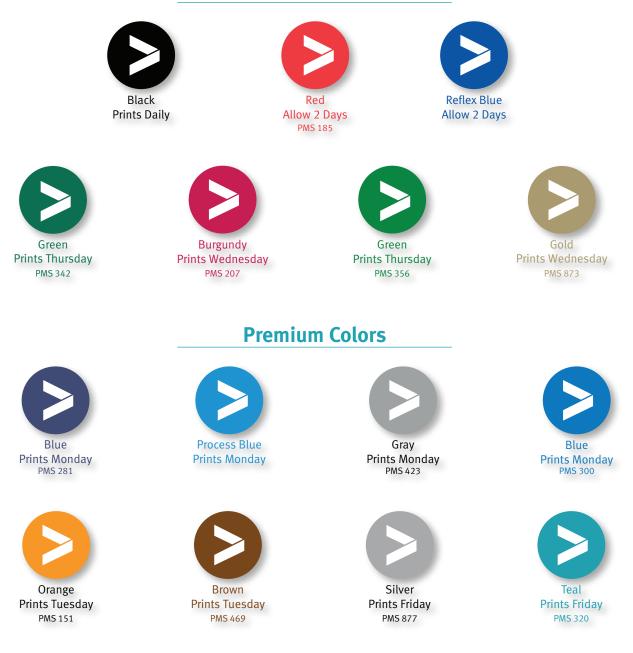
Our original template based online ordering sites can be designed for use by your customer. As the single most widely used solution for corporate stationery ordering in North America, it is built to empower and support your business customers. IMPORTANT: All published prices in this pricebook are based on orders received thru one of the BCT online portals noted above.

### Also available: Email, Fax, BCT Delivery Driver (where applicable), Mail

Orders can be submitted by Email, Fax, BCT Delivery Driver (where applicable), and US Mail. When submitting an order by these methods a completed BCT order form must be included. Please legibly provide all specifications for the job, i.e. Item, Stock, Ink(s), Quantity and number of sets. If emailing be sure to include the file name on the order form. If your order form does not include all the above information your order may be delayed.

### SPOT COLORS

### **Standard Colors**



#### (Ink colors on this page are CMYK reproductions of Spot Colors)

A Note on Colors: There are many factors that may affect the color on your printed product. The colors above are a CMYK representation of spot colors and your printed product will not match the samples above exactly. Refer to a PMS book for a better representation of a color but also note that the color of the paper, whether it is coated or uncoated, and whether it is thermographed or flat will affect the color. Reorders may not be an exact match to a previous job. We will do our best to consistently provide a quality product but slight variations may occur.